

DECLARATION
(Navy Officer)

Mob No : _____

(As required vide Army HQ letter No A/00651/Org 8(I of R) (a) dated 07.07.1988 and A/20037/Pen/172/MP-8(I of R)(a) sated 21.09.2016)

I, Service No _____ Rank _____ Name _____
hereby declare that I have been shifted permanently from District _____ to
_____. My new and old home addresses are as under :-

New Home Address

Old Home Address

Declaration

I am enclosing a photocopy of my Service Records Book to my New Zila Sainik Welfare Office, Chandigarh for verification regarding change of home address. Zila Sainik Welfare Office, Sector 21-D, Chandigarh, is requested to verify my new home address and after verification, submit my Declaration alongwith photocopy of my Service Records Book to my old Zila Sainik Welfare Office _____ for their verification of my old address and further submission to Integrated HQ MoD (Navy).

Dated : _____

(Signature of the applicant)

REMARKS OF THE ZILA SAINIK WELFARE OFFICE, U.T, CHANDIGARH

The new home address of the officer has been verified and found correct and it is recommended that the same may please be amended in Service Records.

The Declaration (in triplicate) alongwith photocopy of Service Records Book of the officer is submitted to old Zila Sainik Welfare Office _____ for their verification of old home address and onward submission to the Integrated HQ MoD (Navy), New Delhi for necessary amendment in his Service Records under intimation to this office.

File No : 133/ZSB/UT/CHD/

Dated :

(Signature of ZSWO)

Zila Sainik Welfare Office

File No : _____

Dated :

To

Principal Directorate
(Personnel Services)
Integrated HQ MoD (Navy)
New Delhi – 110 106
Room No 202, 'C' Wing, Naval HQ
Sena Bhawan, DHQ PO
New Delhi – 110 011

CHANGE OF HOME ADDRESS

On verification, it has been transpired that the above named officer has permanently been shifted from his old address and it is recommended that his new home address as verified by his new Zila Sainik Welfare Office may be changed in his Service Records. Declaration alongwith photocopy of Service Records Book of the officer is forwarded herewith for necessary amendment in the Service Records and early return of slip affecting the change of home address duly authenticated to the **Zila Sainik Welfare Office, Sector 21-D, UT Chandigarh** for pasting in original Service Records Book of the officer.

Copy to :-

(Signature of ZSWO)

Zila Sainik Welfare Officer
Sector 21-D, UT Chandigarh

- for information please.